



01st January 2026.

Terms of Reference (TOR).

Prequalification of Electrical Engineers for Electrical Works.

1. About ILEPA

Indigenous Livelihoods Enhancement Partners (ILEPA) is a registered Indigenous Peoples' organization based in Narok, Kenya. We work to promote human rights, environmental stewardship, and sustainable development through community-driven and Indigenous knowledge-informed processes. Our programs prioritize climate justice, renewable energy, and community empowerment to advance sustainable livelihoods.

2. Introduction

In line with ILEPA's vision to support Indigenous Peoples' self-determined development and scale up climate-smart solutions, we seek to prequalify a pool of qualified Electrical Engineers for Electrical Related Works.

3. Purpose

The primary purpose of this prequalification is to identify and approve qualified Electrical Engineers or firms. This initiative will support ongoing, and upcoming projects and other related electrical works.

4. Eligibility Criteria

Applicants must meet the following minimum requirements:

- Bachelor's Degree in Electrical Engineering, Renewable Energy Engineering, Power Systems Engineering, or a closely related field.
- Hold a valid certification as a licensed Electrical Engineer from the Engineers Board of Kenya (EBK).
- Demonstrable experience at least 2 years in the Electrical Engineering Field.
- Evidence of at least 2 successfully completed Electrical Works with supporting documentations such Project Contacts, Completion Certificates and Photos for reference.
- Technical expertise in modern solar technologies, storage systems, and hybrid energy solutions will be an added advantage.
- Women, youth, and people with disability are strongly encouraged to apply.

5. Submission Requirements

Interested applicants should submit:

1. A cover letter expressing interest in being considered for the prequalification and highlighting expertise areas.
2. A detailed Curriculum Vitae (CV) detailing relevant experience.
3. Supporting Documentation for the Minimum Requirements mentioned above.

6. Review Process (Passmark is 70%)

All applications will be reviewed by ILEPA's Procurement and Technical Evaluation Committee based on the following criteria:

- Educational qualifications (30%)
- Relevant experience (40%)
- Professional/technical certifications requirements (30%)

Qualified applicants will be added to ILEPA's prequalified suppliers' database and may be contacted for tenders or direct assignments.

7. Timeline and Submission Address

All submissions must be sent by email to procurement@ilepa-kenya.org with the subject line:

“Prequalification – Electrical Engineer” [Your Name/Company Name]

Deadline for Submission: 31st January 2026 at 11:59 PM EAT.

Late submissions will not be considered.

Indigenous Livelihoods Enhancement Partners (ILEPA) reserves the right to accept or reject any Bid and is not bound to give reasons for its decision.